

RITA HOLDINGS LIMITED

Regd. Off: 324A, IIIrd Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi - 110085
Tel: +91-11-65448440 Email ID: ritaholdingsltd@gmail.com Website: www.ritaholdings.com
CIN: L67120DL1981PLC011741

To,

Head- Listing & Compliance
Metropolitan Stock Exchange of India
Limited (MSEI)
4th Floor, Vibgyor Towers,
Bandra Kurla Complex,
Bandra East, Mumbai - 400 098

Listing Department
The Delhi Stock Exchange Limited
DSE HOUSE,
3/1, Asaf Ali Road
New Delhi-110 002

Subject: Advance Intimation of Board Meeting under Regulation 29 of SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015, scheduled to be held on 13th February, 2016 and Closure of Trading window

Dear Sir,

This is to inform you that the Meeting of Board of Directors of the Company "**M/s Rita Holdings Limited**" scheduled to be held on **Saturday, 13th Day of February, 2016**, inter alia, to consider and approve the Unaudited Financial Results of the Company for the quarter ended on 31st December, 2015 and also the following businesses:


1. Appointment of **M/s Sakshi Jain & Associates, Company Secretaries, as Secretarial Auditor** of the Company for the financial year 2015-16 .
2. Appointment of **M/s S.K. Goel & Associates, Chartered Accountants, as Internal Auditors** of the Company for the financial year 2015-16 .
3. Appointment of **Ms. Priyanka Dhamija** , Member of Institute of Company Secretaries of India as **Company Secretary and Compliance officer** (Key Managerial Personnel) of the Company.
4. To Consider the **Change of Name of the Company**, subject to the approval of appropriate regulatory bodies.
5. **New Contact No.** of the Company is 011-65448440.

Further, the '**Trading window**' for trading in the securities of the Company, shall remain close from 12th February, 2016 to 15th February, 2016 (both days inclusive) in accordance with the Code of Conduct for Prevention of Insider Trading as approved and implemented by the Company in pursuance of the SEBI (Prohibition of Insider Trading) Regulations, 2015.

Accordingly, all insiders (including Directors and Employees), who have come in to the receipt of any insider information as to agenda of the Meeting (either accidentally or otherwise) are hereby directed not to deal in shares of the Company during the period of closure of Trading window as stated above.

In addition to the said agenda, the Board may transact any other business with the permission of the Chairperson.

Thanking You,
Yours truly
For **Rita Holdings Limited**


Anju Sharma
(Managing Director)
DIN: 02591877
Date: 02-02-2016
Place: New Delhi

