

# RITA FINANCE AND LEASING LIMITED

(Formerly known as Rita Holdings Limited)

Regd. Off. : 324A, IIIrd Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi - 110085  
E-mail : ritaholdingsltd@gmail.com, Website : www.ritaholdings.in, Tel. : 011 - 27860681  
CIN : L67120DL1981PLC011741

January 10, 2020

To  
Metropolitan Stock Exchange of India Limited (MSEI)  
(Formerly known as MCX Stock Exchange Limited)  
4<sup>th</sup> Floor, Vibgyor Towers,  
Bandra Kurla Complex, Bandra East,  
Mumbai – 400098

Dear Sir,

Sub: Notice of Board Meeting to be held on Monday, January 20, 2020 at 04:00 P. M.

ISIN: INE018S01016 / Symbol : RFL

Pursuant to Regulation 29 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, This is to inform you that a meeting of the Board of Directors of the Company is proposed to be held on Monday, January 20, 2020 at 04:00 P. M. at the registered office of the Company situated at 324A, III<sup>rd</sup> Floor, Aggarwal Plaza, Sector- 14, Rohini, New Delhi- 110085, inter-alia, to consider and approve the unaudited Standalone Financial Results of the company for the quarter ended December 31, 2019.

Further inform you that a meeting of Audit Committee of Directors will also be held on the same date immediately before the above mentioned Board Meeting to discuss the aforesaid Unaudited Standalone Financial Results of the company for the quarter ended December 31, 2019.

Further, as per Company's Code of Conduct and SEBI (Prohibition of Insider Trading) Regulations, 2015, the trading window for dealing in securities of the Company, shall remain closed for the Designated Persons i.e. Directors, Promoters, Designated Employees and Insiders/ Connected persons with effect from January 01, 2020 till 48 hours (both days inclusive) after the declaration of Un-audited Financial Results of the Company for the quarter ended December 31, 2019.

You are requested to kindly take note of the same.

Thanking You,  
Yours truly

For RITA FINANCE AND LEASING LIMITED  
(Formerly known as Rita Holdings Limited)

  
Kiran Mittal  
Director  
DIN: 00749457

