

# RITA FINANCE AND LEASING LIMITED

(Formerly known as Rita Holdings Limited)

Regd. Off.: 324A, IIIrd Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi-110085

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CIN: L67120DL1981PLC011741

To,

**Metropolitan Stock Exchange of India Limited  
(Formerly Known as MCX Stock Exchange Limited)**

4th Floor, Vibgyor Towers,  
Bandra Kurla Complex,  
Bandra East,  
Mumbai – 400 098

Dear Sir/Ma'am

**Sub: Prior Intimation of 08/2017-2018 Board Meeting proposed to be held on Friday, February 09, 2018 at 04:00 P. M.**

ISIN:INE018S01016

SYM:RFL

We wish to inform you that Pursuant to Regulation 29 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), a meeting of the Board of Directors of the Company is scheduled to be held on Friday, February 09, 2018, inter alia, to discuss and consider the matters as stated hereunder:-

1. To consider and approve the Un-audited Standalone Financial Results of the Company for the quarter ended December 31, 2017.
2. To Consider and approve the Resignation of Mrs. Anju Sharma (Din: 02591877) from the post of Managing Director.
3. To take on record the resignation of Ms. Priyanka Dhamija from the post of Company Secretary & Compliance Officer w.e.f. 26<sup>th</sup> December, 2017.

Further, the 'Trading window' for trading in the securities of the Company, shall remain closed from Sunday, February 04, 2018 to Sunday, February 11, 2018 (both days inclusive) and shall Re-open for trading on Monday, February 12, 2018 in accordance with the Code of Conduct for Prevention of Insider Trading as approved and implemented by the Company in pursuance of the SEBI (Prohibition of Insider Trading) Regulations, 2015



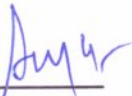
Accordingly, the Promoters, Directors, Designated Employees of the Company and all persons covered under the Regulation have been advised not to deal in the securities of the Company from Sunday, February 04, 2018 to Sunday, February 11, 2018 (both days Inclusive).

You are requested to kindly take note of the same.

Thanking You,

Yours truly

**For RITA FINANCE AND LEASING LIMITED  
(Formerly known as Rita Holdings Limited)**



**Anju Sharma**  
**Managing Director**  
**DIN:02591877**



**Date:** 31<sup>st</sup> January, 2018

**Place:** New Delhi