

RITA FINANCE AND LEASING LIMITED

(Formerly known as Rita Holdings Limited)

Regd. Off.: 324A, IIIrd Floor, Aggarwal Plaza, Sector-14, Rohini, New Delhi 110085

E-mail: info@ritaholdings.in, ritaholdingsltd@gmail.com; Website: www.ritaholdings.in; Tel.: 011-45689444

CIN: L67120DL1981PLC011741

April 29,2021

To,

Department of Corporate Relations BSE Limited P. J. Towers, Dalal Street, Fort Mumbai-400 001	Metropolitan Stock Exchange of India Limited (Formerly Known as MCX Stock Exchange Limited) 4 th Floor, Vibgyor Towers, Bandra Kurla Complex, Bandra East, Mumbai – 400 098
Security Code: 543256	Symbol: RFL

Sub: Submission of Reconciliation of Share Capital Audit Report under Regulation 76 of SEBI (Depository & Participants) Regulations, 2018 for quarter ended March 31, 2021.

ISIN: INE018S01016

SYM:RFL

This is with reference to the submission of Reconciliation of Share Capital Audit Report as required under **Regulation 76 of SEBI (Depository & Participants) Regulations, 2018** in respect of compliance for the quarter ended March **31, 2021**.

Kindly take the above information on your records and acknowledge the receipt.

Thanking You,
Yours truly

For **Rita Finance and Leasing Limited**
(Formerly Known as Rita Holdings Limited)



Pawan Kumar Mittal
Director
DIN: 00749265

Encl: Annexure -A



G AAKASH & ASSOCIATES

Company Secretaries

RECONCILIATION OF SHARE CAPITAL AUDIT REPORT
(Pursuant to Regulation 76 of the SEBI (Depositories and Participants) Regulation, 2018 r/w SEBI Circular dated 31.12.2002

1.	Report For the Quarter ended	:	31st March, 2021
2.	ISIN	:	INE018S01016
3.	Face Value	:	Rs. 10/- {Rupees Ten}
4.	Name of the Company	:	RITA FINANCE AND LEASING LIMITED (Formerly known as Rita Holdings Limited)
5.	Registered Office Address	:	324A, III rd Floor, Aggarwal Plaza, Sector- 14, Rohini, New Delhi- 110085
6.	Correspondence Address	:	324A, III rd Floor, Aggarwal Plaza, Sector- 14, Rohini, New Delhi- 110085
7.	Telephone & Fax No.	:	+91 9810260127, 011-27860681
8.	Email Address	:	info@ritaholdings.in, ritaholdingsltd@gmail.com
9.	Names of the Stock Exchanges where the company's securities are listed	:	BSE Limited (BSE) Metropolitan Stock Exchange of India Limited (MSEI)

		:	No. of Shares	Percentage of Total Issued Capital
10.	Issued capital		1,00,00,000	100.00
11.	Listed Capital (Exchange wise) (As per company records) BSE Limited (BSE) Metropolitan Stock Exchange of India Limited (MSEI)	:	1,00,00,000	100.00
12.	Held in Dematerialized Form in CDSL	:	77,36,461	77.36
13.	Held in Dematerialized Form in NSDL	:	20,49,790	20.50
14.	Physical	:	2,13,749	2.14
15.	Total No. of shares (12+13+14)	:	1,00,00,000	100.00
16.	Reasons for difference if any, between (10&11), (10&15) and (14&15)	:	N.A	



1878, H.B.C., Sector-13, 17, Panipat-132103, Haryana, Phone: +91-9991264017, 8377974087
Email: cs.goelaakash@gmail.com

17.	Details of changes in share capital during the quarter under consideration as per Table below:						
	Particulars*	No. of shares	Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-principle approval pending from SE
	Rights, Bonus, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction Forfeiture, Any other (to specify)						
18.	Register of Members is updated. If not, updated upto which date	:	Yes N.A.				
19.	Reference of previous quarter with regards to excess dematerialized shares, if any.	:	Nil				
20.	Has the Company resolved the matter mentioned in Point no.19 above in the Current quarter? If not, reason why?	:	N.A.				
21.	Mention the total no. of requests, if any, Confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:						
	Total No. of Demat Requests	No. of Requests	No. of Shares	Reasons for Delay			
	Confirmed after 21 Days	Nil	Nil	N.A.			
	Pending for more than 21 days	Nil	Nil	N.A.			
22.	Name, Address & Tel. No. of Compliance Officer	:	Mr. Jaspinder Singh (Company Secretary & Compliance Officer) Add:-SG-49, Shastri Nagar, Ghaziabad, Uttar Pradesh-201001 Tel.No.- 011-45689444, Email Id:- info@ritaholdings.in, ritaholdingsltd@gmail.com				
23.	Name, Address & Tel No. of the Reconciliation of Share Capital Auditor	:	Mr. Aakash Goel G Aakash & Associates Company Secretaries Address: 1878, H.B.C., Sector-13, 17, Panipat-132103, Haryana Ph: 9991264017 E mail: cs.goelaakash@gmail.com				
24.	Appointment of common agency for Share Registry Work	:	Skyline Financial Services Private Limited D-153 A, 1 st Floor, Okhla Industrial Area, Phase-I, New Delhi-110020 Ph.: 011-64732681				



25.	Any other detail that Practicing Company Secretary may Like to provide(e.g. BIFR Company, Delisting from SE)	:	N.A.
-----	--	---	------

**For G Aakash & Associates
Company Secretaries**



**Aakash Goel
(Prop.)**

M. No.: A57213

CP No.: 21629

UDIN: A057213C000197925

Date: 28/04/2021

Place: Haryana



G AAKASH & ASSOCIATES

Company Secretaries

**CERTIFICATE ON RECONCILIATION OF SHARE CAPITAL AUDIT REPORT AS PER
REGULATION 76 OF SEBI (DEPOSITORY & PARTICIPANTS) REGULATIONS, 2018 FOR
THE QUARTER ENDED 31ST MARCH, 2021**

As information provided by the management of the company i.e. **RITA FINANCE AND LEASING LIMITED** (CIN: L67120DL1981PLC011741), having its registered office at 324A, IIIrd Floor, Aggarwal Plaza, Sector - 14, Rohini, New Delhi- 110085, for the purpose of issuing Certificate under Regulation 76 of SEBI (Depository and Participants) Regulation, 2018 regarding reconciliation of the total issued capital, listed capital and capital held by depositories in dematerialized form, details of any change in share capital during the quarter ended on **31st March, 2021** as per the procedure laid down under SEBI (Depository & Participants) Regulations, 2018 and based on our such examination as well as the information and explanations given to us by the company, the Company is listed under **BSE Limited and Metropolitan Stock Exchange of India Limited**, we hereby report and certify that during the quarter ended on **31st March, 2021**:

- a) There is trading held in during the quarter.
- b) The Register of Members of the Company is updated.
- c) There were no physical share transfers during the quarter.

**For G Aakash & Associates
Company Secretaries**

Aakash Goel

**Aakash Goel
(Prop.)**

M. No.: A57213

CP No.: 21629

UDIN: A057213C000197925



Date: 28/04/2021

Place: Haryana